



**NEED HELP IMPLEMENTING THE STANDARDS?
EDUCATIONAL RESOURCE PACKETS ARE AVAILABLE**

Standards for Excellence Institute has developed a collection of 22 Educational Resource Packets that are intended to assist individual organizations with implementing specific standards. These materials are available free of charge to all members of Standards for Excellence Institute and include helpful tools to help nonprofits implement specific standards addressed in the *Standards for Excellence: An Ethics and Accountability Code for the Nonprofit Sector*.

The Educational Resource Packets generally include information on the importance of implementing specific standards, justification for the standards, best practices associated with the issue, model procedures and sample policies. Structurally, they include a narrative memo and attachments. The attachments include both original materials created by Standards for Excellence Institute, as well as articles and other copyrighted documents that have been obtained from other sources.

Collectively, the 22 Educational Resource Packets cover each of the 55 Standards in the *Standards or Excellence: An Ethics and Accountability Code for the Nonprofit Sector*. The following Educational Resource Packets are available:

- 1. Mission Development and Revision**
- 2. Program Evaluation**
- 3. Program Service**
- 4. On-Going Planning by Organization's Board of Directors**
- 5. Compensation and Employee Evaluation**
- 6. Board Composition**
- 7. Conduct of the Board**
- 8. Conflict of Interest**
- 9. Personnel Policies and Employee Orientation**
- 10. Volunteer Policies**
- 11. Financial Planning and Monitoring - Budget, Audit and Internal Financial**
- 12. Reporting Financial Improprieties**
- 13. Financial Policies**
- 14. Legal Requirements Checklist**
- 15. Legal Compliance - Liability**
- 16. Openness**
- 17. Fundraising Costs**
- 18. Fundraising Practices**
- 19. Solicitation and Acceptance of Gifts**
- 20. Employment of Fundraising Personnel**
- 21. Public Policy Advocacy, Promoting Public Participation**
- 22. Public Education**